

1. Agenda

Documents:

[T C AGENDA.PDF](#)

2. Meeting Materials

Documents:

[T C MEMO.PDF](#)



**BOARD OF TRUSTEES PUBLIC HEARING**  
**Monday, July 25, 2022 5:30 PM**  
**1401 W. Herbison Rd.**  
**DeWitt, MI 48820**

**AGENDA**

**CALL TO ORDER – SPECIAL BOARD MEETING 5:30 PM NEW**

**PUBLIC HEARING – TOWN & COUNTRY MOTEL**

1. Revocation Hearing for Hotel/Motel license No. CHML 22-06
  - A. Opening Remarks – Township Attorney David Revore
  - B. Opening Remarks – Property Representative
  - C. Additional evidence submitted by Property Representative
  
  - D. Township Witness
  - E. Cross-examination of Witness/Evidence by Property Representative  
*(Repeat until all party witnesses are called)*
  
  - F. Property Witness
  - G. Cross-examination of Witness/Evidence by Township Attorney  
*(Repeat until all party witnesses are called)*
  
  - H. Closing Remarks Township Attorney
  - I. Closing Remarks Property Representative
  
  - J. Board Action

**MEMBER COMMENTS**

**ADJOURNMENT**

**Note: Public Participation Policy adopted 9/11/89 provides:**

**\*Public Comments on agenda items shall be limited to three (3) minutes.** Any citizen may address the Board regarding any agenda item at this time, or they may reserve the right to address the Board when the agenda item is discussed. Each citizen is limited to a total of 3 minutes on any one issue.

**\*\*Extended Public Comments - limited to five (5) minutes.** Any topic of Township interest can be addressed.

DeWitt Charter Township will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any Township meeting, providing a 72-hour notice is received by phone or in writing. Contact DeWitt Charter Township, Clerk's office, 1401 W. Herbison Road, DeWitt, MI 48820, or phone (517) 668-0270 to request the necessary assistance.

**Board policy prohibits the use of cellular phones, pagers, and the noise emitted from the same. Please disengage ringers on cell phones and pagers, and leave the meeting room if you need to have a phone conversation.**

SUPERVISOR  
Rick Galardi

CLERK  
Adam Cramton

TREASURER  
Sandy Stump




1401 W. Herbison Road, DeWitt, MI 48820-7900

TRUSTEES  
David Fedewa  
Steve Smith  
Brian Ross  
David Seeger

MANAGER  
Andrew Dymczyk

TO: Township Board

FROM: Andrew Dymczyk, Township Manager 

SUBJECT: Town & Country Motel

DATE: July 21, 2022

On Monday, July 25, 2022, at 5:30pm, the Township Board will convene to hear information relative to the status of the Town & County Motel property and Motel's license, #CHML22-06.

Enclosed in the Board packet, please find the NOTICE OF REVOCATION HEARING ("NOTICE") issued to the Motel Licensee, Ms. Shuang Fan. Also enclosed in the packet is information received from Ms. Fan subsequent to the Township's issuance of the NOTICE letter to Ms. Fan.

The Township, by way of Ordinance No. 2017-03-1, adopted the 2015 International Property Maintenance Code ("IPMC"), and by way of Ordinance Nos. 2017-09-02, § 2, 10-9-2017, 2017-03-1, the Township adopted the 2015 International Fire Code ("IFC").

The Township's NOTICE to Ms. Fan alleges numerous Township Ordinance violations and IPMC and IFC violations. The alleged violations impact the operation of the Motel and pose risk to persons on and near the property. As such, Township officials recommend that the Motel license be suspended or revoked until such time the Motel passes applicable inspections.

This matter will be represented before the Board by Township Attorney David Revore, and may include several witnesses: Allan L. Hoard Jr., DeWitt Charter Township Building Official, Cory Donnell, DeWitt Charter Township Official; Mark Nicholson, DeWitt Charter Township Official. The evidence will also include photographs of the Motel.

The Licensee is entitled to legal counsel of her choice. She will have the opportunity to cross-exam the Township's witnesses and evidence. The Licensee may also present her witnesses and evidence.

After the evidence is presented and legal counsel has finished closing remarks, the Board may deliberate in open session to consider whether to take action to suspend or revoke the license or provide the Licensee more time to complete Motel repairs and pass applicable inspections.