

1. Agenda

Documents:

[PUB SAF AGENDA 081622.PDF](#)

2. Meeting Materials

Documents:

[MAY 5 2022 PUBLIC SAFETY COMMITTEE MINUTES.PDF](#)

[NB 01 MEMO 20220623 PUB SAF COMMITTEE APPOINTMENT.PDF](#)

[NB 02 DT PUBLIC SAFETY BLOCK PARTY.PDF](#)

[NB 03 PUBLIC SAFETY BLOCK PARTY BUDGET F.PDF](#)



PUBLIC SAFETY COMMITTEE REGULAR MEETING
Tuesday, August 16, 2022 3:00 PM
1401 W. Herbison Rd.
DeWitt, MI 48820

AGENDA

CALL TO ORDER – 3:00 PM

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA Tuesday, August 16, 2022

APPROVAL OF MINUTES [Tuesday, May 5, 2022](#)

BRIEF PUBLIC COMMENTS ON AGENDA ITEMS*

PRESENTATIONS – None

CORRESPONDENCE

1. Updated Public Safety Committee Contact List (will be provided at meeting)

UNFINISHED BUSINESS

1. HOA Contact List

NEW BUSINESS

1. [Committee Appointment – Doug Burke](#)
2. [National Night Out – name change](#)
3. [DeWitt Township Public Safety Block Party – Township contribution](#)
4. Set next meeting

PUBLIC & STAFF COMMENTS**

MEMBER COMMENTS

ADJOURNMENT

Note: Public Participation Policy adopted 9/11/89 provides:

***Public Comments on agenda items shall be limited to three (3) minutes.** Any citizen may address the Board regarding any agenda item at this time, or they may reserve the right to address the Board when the agenda item is discussed. Each citizen is limited to a total of 3 minutes on any one issue.

****Extended Public Comments - limited to five (5) minutes.** Any topic of Township interest can be addressed.

DeWitt Charter Township will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any Township meeting, providing a 72-hour notice is received by phone or in writing. Contact DeWitt Charter Township, Clerk's office, 1401 W. Herbison Road, DeWitt, MI 48820, or phone (517) 668-0270 to request the necessary assistance.

Board policy prohibits the use of cellular phones, pagers, and the noise emitted from the same. Please disengage ringers on cell phones and pagers, and leave the meeting room if you need to have a phone conversation.

DeWitt Charter Township

Public Safety Committee

1401 W. Herbison Road

DeWitt, MI 48820

DRAFT May 5, 2022 minutes

The regular meeting of the DeWitt Charter Township Public Safety Committee was called to order by Chairperson Sara Shepard at 2:01 pm. The Pledge of Allegiance was recited.

ROLL CALL

Members Present: Sara Shepard, David Seeger, Steve Lennartz, Ed Reed
It was noted that Steve Lennartz had been appointed to the committee

Members Absent: None

Also Present: Adam Cramton, Clerk; Jason Jones, Lt./Interim Police Chief; Dave DeKorte, Fire Chief

AGENDA The agenda was approved unanimously on a voice vote

MINUTES Seeger moved to approve the January 18, 2022 minutes as presented. Reed seconded the motion. The motion was approved unanimously on a voice vote.

PUBLIC COMMENTS None

PRESENTATIONS None

CORRESPONDENCE

1. Adam Cramton reported three applications have been received for the open position on the Public Safety Committee; he will share the applications.

UNFINISHED BUSINESS None

NEW BUSINESS

1. Discussion of potential Committee projects / scope / role
 - a. National Night Out: update provided by Sara Shepard
 - Proposed date of September 24, 4 pm to 7 pm
 - Sara will present the proposed budget to the Township Board; hope to include food trucks
 - Sara has received positive response from individuals and groups that assisted last year; it appears that all are on board to help again this year.
 - b. HOA Contact List
 - Sara Shepard appointed Steve Lennartz to work on this project
 - E911 sign up information will be made available at the National Night Out event, and may also be encouraged through the Township newsletter and other means.
2. Set next meeting - The next meeting of the Public Safety Committee will be at 3 p.m. on Tuesday, August 16, 2022 at the Township Hall.

PUBLIC AND STAFF COMMENTS

Interim Chief Jones provided a Police Department update. Chief Gute has resigned, to accept a position with Clinton County. The Township expects to receive applications from multiple qualified individuals for the open position.

Chief DeKorte provided a Fire Department update. Call volume is up. When assistance is required from another agency (ambulance, etc.), the department is now tracking the outside agency's response time separate from the department's own response time.

SUPERVISOR
Rick Galardi

CLERK
Adam Cramton

TREASURER
Sandy Stump



1401 W. Herbison Road, DeWitt, MI 48820-7900

TRUSTEES
David Fedewa
Brian Ross
David Seeger
Steven Smith

MANAGER
Andrew Dymczyk

TO: DeWitt Charter Township Board of Trustees

FROM: Rick Galardi, Supervisor
Adam Cramton, Clerk

SUBJECT: Public Safety Committee Appointment

DATE: June 23, 2022

Doug Burke has applied to serve on the Public Safety Committee. He has worked for the State of Michigan, City of Lansing, and Lansing Community College as a Firefighter, EMT, Paramedic, and Instructor. He is also a former Paid-on-Call Firefighter with DeWitt Township and continues to be passionate about Public Safety in this community. He comes to the assignment recommended by Fire Chief DeKorte.

With this appointment, DeWitt Charter Township will have the following Committee vacancies:

- Board of Review – 1 (alternate, ending 1/1/2023)
- Corridor Improvement Authority – 2 (ending 12/31/2025)
- Salary Compensation Commission – 1 (ending 12/31/2023)
- Zoning Board of Appeals – 1 (ending 12/31/2023)

SUGGESTED ACTION:

To concur with Supervisor Galardi's appointment of Doug Burke to the Public Safety Committee for the remainder of a 4-year term that expires on 12/31/2023.

SUPERVISOR
Rick Galardi

CLERK
Adam Cramton

TREASURER
Sandy Stump



1401 W. Herbison Road, DeWitt, MI 48820-7900

TRUSTEES
David Fedewa
Steve Smith
Brian Ross
David Seeger

MANAGER
Andrew Dymczyk

TO: Township Board

FROM: Andrew Dymczyk, Township Manager *AD*

SUBJECT: DeWitt Township Public Safety Block Party

DATE: June 23, 2022

At the May 23rd Board meeting, the Board of Trustees authorized participating in a local National Night Out event building partnerships between public safety departments and the community to be held on September 24, 2022, from 4PM to 7PM at Township Hall parking lot with formalized Township costs to be brought back before the Board. After some consideration, with the volunteers and Public Safety Committee working towards hosting the event, we would recommend a name change from National Night Out to DeWitt Township Public Safety Block Party for the event.

This name change, we believe, would better highlight local sponsors and lessen the requirements that are associated with a nationally celebrated event.

STRATEGIC PLAN:

Strategic: Public Safety

Strategies: Explore, develop, and implement options that improve safety and educate residents on the role they can play in making their community safer.

Objectives: Promote paid on-call opportunities in the Fire Department

Objectives: Expand the Police community safety and education programs

Objectives: Increase Police and Fire contact with public at events, neighborhood gatherings, via social media, etc.

SUGGESTED ACTION:

Authorize the name change of an event to be held on September 24, 2022 from 4PM to 7PM building partnerships between public safety departments and the community at Township Hall parking lot to DeWitt Township Public Safety Block Party.

SUPERVISOR
Rick Galardi

CLERK
Adam Cramton

TREASURER
Sandy Stump



1401 W. Herbison Road, DeWitt, MI 48820-7900

TRUSTEES
David Fedewa
Steve Smith
Brian Ross
David Seeger

MANAGER
Andrew Dymczyk

TO: Township Board

FROM: Andrew Dymczyk, Township Manager

SUBJECT: DeWitt Township Block Party 2022

DATE: August 4, 2022

Handwritten initials "AD" in blue ink, positioned to the right of the "FROM:" line.

DeWitt Township Block Party is scheduled for September 24, 2022, from 4PM to 7PM utilizing the collective space between Township Hall and Fire Station 2. As we approach the event date, estimated costs and donation totals are taking shape with the resident led effort raising \$650 in donations with additional pledges expected to be collected as we approach the event. We have estimated a \$12,000 fundraising target for the event.

In the event fundraising efforts do not meet its intended target, I would recommend a Township allocation towards this event not to exceed \$3,000 to promote the health, safety, and wellness of our community through showcasing our public safety departments at DeWitt Township Block Party.

Attached is an itemized estimated expense list for the event.

STRATEGIC PLAN:

Strategic: Public Safety

Strategies: Explore, develop, and implement options that improve safety and educate residents on the role they can play in making their community safer.

Objectives: Promote paid on-call opportunities in the Fire Department

Objectives: Expand the Police community safety and education programs

Objectives: Increase Police and Fire contact with public at events, neighborhood gatherings, via social media, etc.

SUGGESTED ACTION:

Approve Township participation in a DeWitt Township Block Party 2022 on September 24, 2022, from 4PM to 7PM held at Township Hall parking and funding not to exceed \$3,000 to promote the health, safety, and wellness of our community through showcasing our public safety departments.

DeWitt Township

2022 Event Budget

Public Safety Committee

Name of Activity: 3rd Annual DT PS Block Party

Event Manager: Sara Shepard

Event Begin Date: May 12, 2022

Strategic Plan: Public Safety (Relationships)

Event End Date: September 24, 2022

Event Location: DeWitt Township / Fire Hall Parking Areas
Herbison Road / Fire Station #2 / Police Main Station

Budget Close Out: October 31, 2022

Income (from sponsorships)

Goal
\$ (15,000.00)

Expense	Proposed	Actual
Petty Cash	\$ 500.00	\$ -
Health & Safety Supplies	\$ -	
Program Supplies		
Games/Activities	\$ 750.00	\$ 1,100.00
+T-Shirts	\$ 1,000.00	\$ 1,411.49
Band (Professional)	\$ 2,500.00	\$ 900.00
Food & Drink Supplies		
Food Truck Budget	\$ 3,000.00 (Guarantee of \$1,000.00 per truck to reserve)	
Chips	\$ 250.00	
Water	\$ 100.00	
Ice	\$ 100.00	
Paper Goods/Janitorial		
Trash Cans	DT	
Trash Can Liners	DT	
Paper Towels	DT	
Toilet Tissue	DT	
Hand Sanitizer	DT	
Office Supplies	DT	
Printing	DT	
Banners and signs	\$ 2,500.00	
Window Front Handbills		
Postage	DT	
Equipment		
Stage	\$ 1,920.00	\$ 996.90
Stage Drape	\$ 315.00	\$ 1,079.00
Tables	\$ 200.00 (6' tables; vendors, exhibitors)	
Tent Rental	\$ 295.00	
Chair Rental	\$ 800.00 (white garden chair; more durable and holds heavier)	
Port-a-Potties	\$ 600.00	
Sink Station	\$ 205.00	
	\$ 15,035.00	\$ 5,487.39