



1401 W. Herbison Road, DeWitt, MI 48820
January 23, 2023 Board of Trustees Meeting Minutes

The Regular Meeting of the DeWitt Charter Township Board of Trustees was called to order by Supervisor Galardi at 7:00 PM with the Pledge of Allegiance.

MEMBERS PRESENT Supervisor Rick Galardi, Clerk Adam Cramton, Treasurer Sandy Stump, and Trustees David Seeger, Brian Ross, David Fedewa, and Steven Smith.

MEMBERS ABSENT None.

ALSO PRESENT Manager Andrew Dymczyk, Police Chief Matt Merony, Fire Chief Dave DeKorte, Community Development Director Brett Wittenberg, and several citizens.

AGENDA **Smith moved, Fedewa seconded, to approve the agenda as amended to include New Business item #2.**

AYES: Smith, Fedewa, Cramton, Stump, Ross, Seeger, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

CONSENT AGENDA **Ross moved, Galardi seconded, to approve the Consent Agenda which included the following: Board of Trustees regular meeting draft minutes, January 9, 2023; and General Vouchers 75152-75200 Tax Vouchers 9518-9528.**

AYES: Fedewa, Smith, Cramton, Ross, Stump, Seeger, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

PUBLIC COMMENT None.

PRESENTATION

Firefighter of the Year Award Presentation – Jack Tingay Fire Chief Dave DeKorte presented the 2022 Firefighter of the Year award to Jack Tingay.

Life Saving Award Presentation Fire Chief Dave DeKorte presented an award and recognition to each the following recipients for their actions that saved the life of a Township resident:

- Mr. Dennis Brown
- Chelsea Hoppes, Clinton County 911 Telecommunicator
- Cassandra Crocker, Clinton County 911 Telecommunicator
- Cynthia Vermillion, Clinton County 911 Supervisor
- Luke Shafer, Michigan State Police Trooper
- Dave Stolfus, City of DeWitt Police Sergeant
- Kyle Kolka, DeWitt Township Police K-9 Officer
- Chris Dick, DeWitt Township Firefighter and Engineer

- Kory Richey, Mercy Ambulance Paramedic
- Austin Zambroni, Mercy Ambulance Emergency Medical Technician
- Ashli Friesorger, DeWitt Area Emergency Services Authority Firefighter
- Scott Eaton, DeWitt Area Emergency Services Authority Firefighter
- Sam Irrer, DeWitt Area Emergency Services Authority Firefighter
- Scott Irrer, DeWitt Area Emergency Services Authority Lieutenant

PUBLIC HEARING None.

COUNTY COMMISSIONER REPORT County Commissioner Ken Mitchell was present to answer any questions from the Board. He informed the Board that the new year has brought new leadership to the Commission and that he has new assignments, including Vice-Chair of the Commission and Regional Director of the Michigan Association of Counties.

CORRESPONDENCE Correspondence included the following: Memo to Board of Trustees, Town and Country License Revocation; Clinton County Board of Commissioners Meeting Minutes, January 5, 2023; and Clinton County Sheriff's Office December 2022 Jail Billing.

UNFINISHED BUSINESS None.

NEW BUSINESS

Webb Road Pathway Project – Resolution R2023-01-02, Agreement for

The 2023 Adopted Budget included a \$250,000 allocation towards the Webb Road Pathway Project based on estimates at that time. The revised Township share estimate provided by the Clinton County Road Commission is \$362,900.

Improvements, Budget Adjustment **Fedewa moved, Smith seconded, the following actions:**

1. **Approve Resolution 2023-01-02 to authorize the Clinton County Road Commission to act as the Act 51 agency on their behalf and commit to owning, operating and funding/implementing a maintenance plan/program over the design life of the proposed improvements and reimbursing the costs for engineering and possible construction match.**
2. **Authorize the Supervisor, Clerk, and Treasurer to execute an agreement with the Clinton County Road Commission for the Webb Road Pathway project at an estimated Township cost of \$362,900 (cost includes \$40,000 project contingency).**
3. **Approve the following budget adjustments to the 2023 Budget:**

\$115,000	To: 101-446-977-950	From: 103-000-955-000
	Roads Capital Outlay NMT	425 Reserve

AYES: Cramton, Fedewa, Stump, Smith, Ross, Seeger, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

Resolution R2023-01-03 Beer and Wine / Tavern Licenses for Derek and Jessica Wright - Local business owners, Derek and Jessica Wright, have applied for a local wine, beer, and tavern license. The owners operated Wright Nutrition in the Schavey Road plaza, and the business was closed before the holidays. They are looking to rebrand the business and pursue alcohol and food sales in the same location. All relevant departmental approvals were received.

Ross moved, Seeger seconded, to adopt Resolution R2023-01-03 Beer and Wine / Tavern Licenses for Derek and Jessica Wright.

AYES: Smith, Cramton, Fedewa, Seeger, Ross, Stump, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

EXTENDED PUBLIC, STAFF, & BOARD COMMENTS Robert Mack, 11849 Schavey Rd., inquired about the timing of fiber optic cable installation on Howe Road. Manager Dymczyk offered to follow up with timing.

Fire Chief Dave DeKorte informed the Board that the Fire Department has recently been busy assisting neighboring communities with structure fires.

Police Chief Matt Merony reported a recent surge in stolen vehicles, and the number of responses requiring psychiatric intervention is increasing. Lastly, he informed the Board that he had spoken with the owner of Rotunda Trailer Park and that the cleanup is beginning.

Manager Dymczyk offered updates on the following:

- The new part-time Administrative Assistant has begun working, and it is necessary for the Board to waive Section 7 of the Personnel Manual, should they desire to do so, as the new hire has a relative working elsewhere in the Township.

Galardi moved, Cramton seconded, to waive the requirement of the DeWitt Township Personnel Manual, Section 7: Employment of Relatives, as it applies to the hiring of part-time Treasurer's Office Administrative Assistant, Sue Spagnuolo, as allowed by the above stated section, and record of waiver to be retained in Ms. Spagnuolo's personnel file.

AYES: Stump, Ross, Fedewa, Seeger, Cramton, Smith, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

- Attended a local Administrator's Meeting, discussion about the Eagle Township development site
- MBS Sub-committee meeting, bond counsel upcoming
- RFP for wage study going out soon
- Met new Clinton County Administrator John Fuentes
- Clinton County Road Commission 2023 Road Projects selection, costs are increasing
- TextMyGov presentation
- SCCMUA meeting tomorrow, review bids for plant improvements

Trustee Fedewa thanked Clerk Cramton for accelerating the liquor license resolution to the Board for the applicants. He feels that it reinforces a positive perspective that the Township is easy to work with.

Trustee Ross supports the idea of increasing the annual budget for road improvements. There is a Clinton County Department of Public Works meeting on February 1st at 4:00 PM.

Treasurer Stump thanked the Board for their consideration in voting to waive the Employment of Relatives section of the Personnel Manual. Her office is now fully staffed.

Clerk Cramton offered that, thanks to the waiver, the Township can be confident that we have hired the best candidate. The Clerk's Office will be undergoing an election audit for precinct five records and process on February 7th. There is a special meeting of the Board scheduled at 6:00 PM on Monday, January 30th, for a public hearing for the consideration of license revocation for Westview Motel. Clerk Cramton will post the agenda and circulate packets after a meeting with legal on January 26th.

ADJOURNMENT **Seeger moved, Ross seconded, to adjourn 8:05 PM.**

Motion voted and carried.

Respectfully submitted,



Adam Cramton, Clerk


Rick Galardi, Supervisor