



1401 W. Herbison Road, DeWitt, MI 48820  
August 14, 2023 Board of Trustees Meeting Minutes

The Regular Meeting of the DeWitt Charter Township Board of Trustees was called to order by Supervisor Galardi at 7:00 PM with the Pledge of Allegiance.

**MEMBERS PRESENT** Supervisor Rick Galardi, Treasurer Sandy Stump, and Trustees David Seeger, David Fedewa, and Steven Smith.

**MEMBERS ABSENT** Clerk Adam Cramton and Trustee Brian Ross.

**ALSO PRESENT** Manager Andrew Dymczyk, Fire Chief Dave DeKorte, and several citizens.

**AGENDA** **Seeger moved, Galardi seconded, to approve the agenda as presented.**

**AYES: Smith, Stump, Fedewa, Seeger, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

**CONSENT AGENDA** **Seeger moved, Fedewa seconded, to approve the Consent Agenda which included the following: Board of Trustees regular meeting draft minutes, July 24, 2023 as amended to reflect that Supervisor Galardi was absent from that meeting; and General Vouchers 75872-75946, Tax Vouchers 9576-9582.**

**AYES: Seeger, Stump, Smith, Fedewa, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

**PUBLIC COMMENT** None.

**PRESENTATION** None.

**PUBLIC HEARING** None.

**COUNTY  
COMMISSIONER  
REPORT**

County Commissioner Ken Mitchell presented that:

- A study of the Prosecutor's Office has been completed. The study recommends adding staff, including an Assistant Prosecutor. The study further recommends increasing salaries, and continuing education and leadership training for staff.
- The Sheriff's Office is moving to a new third-party vendor to process inmate mail. The mail will be electronically scanned to email. Tablets will be given to inmates daily to access their mail. This change will save time and increase safety to personnel.
- A new health insurance plan for inmates has been authorized.
- The county was not awarded a broadband grant in the first round of allocations.

**CORRESPONDENCE** Correspondence included the following: DeWitt Township Police Department June 2023 Activity Report; Clinton County Board of Commissioners July 25, 2023 Meeting Minutes; Clinton County Sheriff's Office July 2023 Jail Billing; Clinton County Drain Commissioner Notice to Property Owners; Ferdon Intercounty Drain Board Notice of Meeting; and ACD.net Letter of Intent for Proposed Aerial Work.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

15564 S US 27  
Revocation Hearing  
Correspondence

Following the Revocation Hearing on July 12, 2023 for the Hotel/Motel License No. CHML23-01 for the property address 15564 S US 27, "Green Acres Motel," the Township has received correspondence from Klug Law Firm, representatives of the parcel owners, OME Corporation. The correspondence requests Board of Trustee action to move the business license status from revocation to suspension for a period not to exceed 90 days. An inspection will follow the 90 days, and if property remains non-compliant, the license would be revoked. No customers or other persons will reside at the licensed premises during this proposed period of suspension. After conversations with the Township Attorney and Clerk Cramton, Manager Dymczyk recommends approval of Resolution 2023-08-07 for suspension of Hotel/Motel License No. CHML 23-01 for a period of 90 days from August 14, 2023 with revocation if property is non-compliant. Manager Dymczyk provided the correspondence from Klug Law Firm, representatives of 15564 S US 27.

Mr. Alpesh Patel, representing OME Corp., thanked the board for the consideration of the 90-day extension.

Further discussion ensued among Board members and Manager Dymczyk about the request for an additional 90 days, given the license revocation in Resolution 2023-07-05. Treasurer Stump believes that this Board has rendered its position, as stated in Resolution 2023-07-05, and does not believe that an additional 90 days will result in code compliance.

**Smith moved, Fedewa seconded, to approve Resolution 2023-08-07 for the suspension of Hotel/Motel License No. CHML 23-01 for a period of 90 days from August 14, 2023, with revocation upon non-compliance.**

**AYES: Seeger, Fedewa, Smith, Galardi.**

**NAYS: Stump.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

Memorandum of Understanding Federal Bureau of Investigation and DeWitt Township Fire Department

The Detroit Division of the Federal Bureau of Investigation (FBI) has an interest in maintaining the emergency medical capabilities and qualifications of FBI personnel and has reached out to the Fire Department for obtaining these capabilities and qualifications. Under the Memorandum of Understanding, the Fire Department would facilitate training, certification and qualification requirements for FBI personnel and participants. Manager Dymczyk recommends entering into a Memorandum of Understanding with the Federal Bureau of Investigation for emergency medical response training and support pending legal review.

**Fedewa moved, Seeger seconded, to direct the Manager's Office to enter into a Memorandum of Understanding with the Federal Bureau of Investigation for emergency medical response training and support pending legal review.**

**AYES: Fedewa, Smith, Stump, Seeger, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

Resolution 2023-08-06 VFW Liquor License The EDWIN J. LEYANNA POST 671, VETERANS OF FOREIGN WARS OF THE UNITED STATES, located at 12250 S US 27, currently holds a Club License from the Michigan Liquor Control Commission (MLCC). This requires that the VFW only serve its own members and pay an event fee up to 12 times per year to keep their Club License active.

The VFW has approached the Township for resolution approval to apply for one of the available Class C Liquor Licenses, as well as Special Designated Merchant sales. This will be a one-time expense, will allow the VFW to serve the general public, and ultimately increase the revenue that assists Veterans and their families in DeWitt Township.

**Galardi moved, Smith seconded, to approve Resolution 2023-08-06 authorizing EDWIN J. LEYANNA POST 671, VETERANS OF FOREIGN WARS OF THE UNITED STATES to apply for available CLASS C and SDM liquor licenses from the Michigan Liquor Control Commission for use in DeWitt Charter Township.**

**AYES: Stump, Smith, Fedewa, Seeger, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

Police Vehicles 2024 Commitment Letter The acquisition of police vehicles in recent years has become more difficult with a limited vehicle supply and increasing demand. To maintain the fleet, the Township has exercised some unique solutions and planning. Police vehicles for 2024 are still in high demand and Manager Dymczyk recommends authorization to issue a purchase commitment letter for two Ford Police Interceptor Utility Vehicles in the amount of \$99,970 from Lunghamer Ford of Owosso. The Township will benefit from utilizing State of Michigan MiDeal pricing for both vehicles.

**Smith moved, Seeger seconded, to direct the Manager's Office to submit a commitment letter to Lunghamer Ford of Owosso for the 2024 purchase of two Ford Police Interceptor Utility Vehicles in an amount of \$99,970.**

**AYES: Smith, Stump, Fedewa, Seeger, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

Cemetery Access Mat The Township has been approached by a resident who is concerned about difficulty accessing a grave in Gunnisonville Cemetery for their disabled loved-one when the ground is soggy. They have requested that the Township consider installing hard-surface pathways to facilitate ambulating amongst the graves. Clerk Cramton has contacted the

Township’s Attorney and it has been determined that there is no ADA requirement for the Township to add hard-surface paths among the graves. It was advised, however, that it would be in the best interest of the Township to provide some means to improve the experience for visitors, if possible.

The Clerk’s Office has researched and located a temporary, roll-out, hard-surface pathway to be used over soft, wet, or otherwise unstable ground for ADA and enhanced access. The thought is that visitors can alert the Township of an impending visit, and maintenance staff can install the path to the desired grave site. The pathway can also be used in the wintertime to improve access at times when snow is on the ground. 100 feet of roll-out path would enable access to any grave from the established cemetery roadways. In an effort to increase ease and flexibility of deployment, the Clerk’s Office has determined that two 50-foot sections would be preferable to a single 100-foot section, and the cost is comparable. Two vendors have been located that offer a similar product (prices include shipping).

AccessMat®	100 ft x 3 ft	Brown	\$3,170.04
AccessMat®	50 ft x 3 ft (x2)	Brown	\$3,415.04
Mobi-mat®	100 ft x 3.25 ft	Brown	\$3,150.11
Mobi-mat®	50 ft x 3.25 ft (x2)	Brown	\$3,316.15

The Clerk’s Office recommends the purchase of Mobi-mat Beach and Garden Roll Out Walkway Access Mat, in two 50-foot sections, for \$3,316.15, and an associated budget adjustment.

**Stump moved, Galardi seconded, to authorize the purchase of Mobi-mat Beach and Garden Roll Out Walkway Access Mat in two 50-foot sections for \$3,316.15, and approve the following budget adjustment:**

<b>\$3,350</b>	<b>To: 101-265-977-000</b>	<b>From: 101-000-390-000</b>
	<b>Physical Plant Capital Expenditures</b>	<b>General Fund</b>

**AYES: Fedewa, Stump, Seeger, Smith, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

Metro Act – AT&T

In 2002, the State of Michigan passed PA 48, known as the Metro Act. This created a standard agreement between utility companies and local jurisdictions for the use of right-of-way. In turn, the Township receives a yearly distribution from the State based upon the number of miles. The Township is required to use these funds to offset the cost of maintaining the right-of-way. The current agreement with AT&T expires December 31, 2023 and they are asking for the agreement to be extended for a duration of five years.

**Galardi moved, Stump seconded, to authorize the Township Clerk to execute a Metro Act Right of Way Permit Extension with AT&T expiring December 31, 2028 pending Attorney review.**

**AYES: Smith, Seeger, Fedewa, Stump, Galardi.**

**NAYS: None.**

**ABSENT: Cramton, Ross.**

**Motion carried.**

EXTENDED PUBLIC, Fire Chief Dave DeKorte:

STAFF, & BOARD  
COMMENTS

- The fire department assisted in a residential structure fire near Lake Victoria.
- The fire department attended the Redeemer Church Fun night.
- Curt Thayer, a long serving member of the fire department, has passed.

Manager Dymczyk offered updates on the following:

- The Police Department executed three simultaneous search warrants resulting in the arrest of two suspects. The department feels that the recent rash of breaking and entering crimes will subside because of these arrests.
- Met with the Financial Advisor for the bond issue on Municipal Building South (MBS). Other MBS meetings continue. Architectural drawings are expected at the end of September.
- Department heads have submitted their 2024 budgets. Meetings will be forthwith.
- Capital Improvement Project (CIP) meeting to be held on August 16<sup>th</sup>.
- The Planning Department has been working with a resident on raising carrier pigeons in a residential area.
- A resident has contacted the Manager's Office about opening an event venue on their agriculturally zoned property.
- Pickleball construction continues.

Trustee Smith sought clarification on the next steps, if any, after a case is heard by the Zoning Board of Appeals.

Trustee Fedewa will not be at the next Board meeting.

Supervisor Galardi is pleased with the results of the County Prosecutor's Office study. He also expressed confidence in the Financial Advisor chosen for the MBS bond issue, as well as the team assembled to work on the bond issue.

ADJOURNMENT

**Seeger moved, Galardi seconded, to adjourn 8:03 PM.**

**Motion voted and carried.**

Respectfully submitted,



Lori Fox, Deputy Clerk



Rick Galardi, Supervisor