



1401 W. Herbison Road, DeWitt, MI 48820
November 8, 2021 Board of Trustees Meeting Minutes

The Regular Meeting of the DeWitt Charter Township Board of Trustees was called to order by Supervisor Galardi at 7:00 PM with the Pledge of Allegiance.

MEMBERS PRESENT Supervisor Rick Galardi, Clerk Adam Cramton, Treasurer Sandy Stump, and Trustees David Seeger, Brian Ross, David Fedewa, and Steven Smith.

MEMBERS ABSENT None.

ALSO PRESENT Police Chief Mike Gute, Fire Chief Dave DeKorte, Manager Andrew Dymczyk, and County Commissioner Ken Mitchell.

AGENDA **Fedewa moved, Seeger seconded, to approve the agenda.**

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

CONSENT AGENDA **Stump moved, Cramton seconded, to approve the Consent Agenda, which included the following: amended Board of Trustees Regular Meeting Draft Minutes, October 25, 2021; and General Vouchers 73539-73581, Tax Vouchers 9310-9316.**

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

PUBLIC COMMENT None.

PRESENTATION

DeWitt Township
Eagle Scouts

Earlier this year, the board approved awards of recognition for three local Boy Scouts that achieved their Eagle Scout status – Joel C. Wilkins, Jr., Alexander J. Williams, and Adam N. Jaycox. All three were present at the November 8, 2021 board meeting to receive their awards as presented by Trustee Brian Ross.

PUBLIC HEARING

2022 Township Budget
Public Hearing;
Resolution
#2021-09-61 Adoption
of Township 2022
Budget; Resolution
#2021-09-62 Budget
Appropriation

The Township Board held a Board budget workshop October 8th and reviewed the 2022 Budget at the October 11th Board meeting. In addition, a public hearing on the budget will be on November 8th.

The Public Hearing was called to order at 7:14 PM by Supervisor Galardi.

Manager Dymczyk introduced the final version of the Draft Budget including a late amendment for the Planner's salary.

Seeger moved, Smith seconded, to close the Public Hearing at 7:16 PM.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

Smith moved, Galardi seconded, to approve Resolution #2021-09-61, adopting the 2022 Budget as amended.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

Smith moved, Galardi seconded, to approve Resolution #2021-09-62 that authorizes the budget appropriations.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

**COUNTY
COMMISSIONER
REPORT**

County Commissioner Ken Mitchell was present to receive questions from the Board. There were none at this time.

CORRESPONDENCE

Correspondence included the following: November 2, 2021 Consolidated Election Results; Letter from National Night Out Community Coordinator, Sara Shepard; and Clinton County Sheriff's Office September 2021 Jail Billing

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

Police Officer – New Hire

In August, the Township posted for the open position of police officer. First candidate interviews were conducted on October 12th by Lieutenant Jones, Assistant Manager Coleman, Sergeant Johnson and Treasurer Stump. Chief Gute and Manager Dymczyk conducted second interviews on October 26th and recommend the hiring of Ms. Megan Parviainen for the position of police officer in the Police Department.

Seeger moved, Fedewa seconded, to approve the hiring of Megan Parviainen for the position of police officer in the Police Department contingent upon the successful completion of the pre-employment physical and psychological evaluation.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

FEMA Grant Request – DeWitt Township Fire Department, along with other Clinton County Area Fire Fire Safety Smoke Trailer Departments, have used a Fire Safety Smoke Trailer to teach Fire Prevention to children and adults. The current smoke trailer was originally purchased by Meridian Township Fire Department in 1995. The Clinton County Fire Chief’s Association then purchased this used trailer from Meridian Township in 2003. DeWitt Township Fire Department has housed the trailer at Station 1 since this time, and has coordinated the use of the trailer within the County.

The smoke trailer is now 27 years old and is in poor condition. Fire Chief DeKorte has reached out to the other Clinton County Fire Chiefs about pursuing a regional grant through FEMA. This grant would assist in the purchase of a new smoke trailer. Eight Clinton County Fire Departments are in support of applying for the FEMA Grant with a 10 percent cost match. The estimated cost of a new smoke trailer is approximately \$80,000.

Galardi moved, Fedewa seconded, to grant permission to the Fire Chief to apply for a FEMA Assistance to Firefighters Grant for the purchase of a Regional Fire Safety Smoke Trailer.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

Shared Building Services Restatement and First Amendment – DeWitt Township, City of DeWitt, City of Grand Ledge The State of Michigan is currently experiencing a shortage of skilled trades professionals and qualified Building Inspectors/Officials. This shortage of qualified personnel has not changed since we originally discussed staffing concerns for building services back in April of 2018. These concerns led to an interlocal agreement between the City of DeWitt, the City of Grand Ledge and DeWitt Charter Township to share building services. Since that time, we have enjoyed the benefits of shared services as well as realized the difficulties of satisfying the needs of three different communities, a robust construction industry, and the requirements of building codes.

By continuing an agreement with these jurisdictions, we aim to maintain high quality building service, provide department continuity, leverage department resources, and ensure the position of Building Official continues to be a well-qualified professional.

Manager Dymczyk recommends the approval of the presented Restatement and First Amendment of the Intergovernmental Agreement for Building Services with the City of Grand Ledge and the City of DeWitt as reviewed by the Township Attorney.

Smith moved, Cramton seconded, to approve the Restatement and First Amendment to the Intergovernmental Agreement for Building, Electrical, Mechanical, Plumbing, Plan Review, Inspection and Enforcement services with the City of Grand Ledge and the City of DeWitt effective May 15, 2021.

AYES: Seeger, Ross, Fedewa, Smith, Stump, Cramton, Galardi.

NAYS: None.

ABSENT: None.

Motion carried.

EXTENDED PUBLIC, Fire Chief Dave DeKorte informed the Board about the possibility of applying for a MMRMA Wrap Grant for the purchase of cameras for fire apparatus. The annual Meijer “Shop With A Hero” events will happen on December 18th. The Fire Department has made 192 more runs than at this time last year.

STAFF, & BOARD
COMMENTS

Police Chief Mike Gute Thanked the Board for approving the new hire. He updated the Board on a recent string of breaking-and-entering crimes that were solved using fingerprint analysis. The Body Worn Camera sub-committee met for the first time and was unanimous in their desire to pursue cameras for the department. Lastly, Chief Gute presented that the department is raising funds for charity during “No Shave November.”

Manager Dymczyk provided updates on the following:

- Thank you to the Board for approving and appropriating the 2022 Budget
- Amendment to the Fire Station 1 Feasibility Study
- The Police Department new hire could potentially include a K9
- OSHA vaccine mandate update
- Community Center emergency roof repair
- A new code enforcement officer starts tomorrow
- Pickleball court design progressing
- Sanitary Sewer Master Plan progressing

Trustee Ross presented that the NEXT MI meeting will be happening on December 15th and 2:30 PM. There is a Lansing Board of Water and Light meeting tomorrow, and a BWL representative will be at the December 13th Board Meeting to present on Streetlights. Lastly, Trustee Ross is saddened by the loss of former Clerk, Diane Mosier.

Trustee Smith stated that he was shocked to hear of Diane Mosier’s passing.

Trustee Seeger presented that the Clinton County Township Officer’s Association will be meeting on November 18th at 7:00 PM at the Clinton County Road Commission garage.

Treasurer Stump offered that this is a sad day having lost Diane Mosier, and she is thinking about Diane’s family at this time. She also thanks DeWitt Township Police and Fire for being so responsive, compassionate, and professional.

Clerk Cramton offered that Diane Mosier cared greatly for this community and all those who reside in it. Diane’s passing is a great loss.

Supervisor Galardi offered his thoughts about Diane Mosier. He feels that we should all endeavor to follow the example that Diane set throughout her service.

ADJOURNMENT **Seeger moved, Ross seconded, to adjourn at 7:58 PM.**

Motion voted and carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam Cramton".

Adam Cramton, Clerk

A handwritten signature in blue ink, appearing to read "Rick Galardi".

Rick Galardi, Supervisor