

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Rd. DeWitt, MI
REGULAR BOARD MEETING
November 26, 2007

The regular meeting of the DeWitt Charter Township Board was called to order by Clerk Mosier at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Clerk Diane Mosier, Treasurer Phyllis Daggy, Trustees: Max Calder, Steve Musselman, Brian Ross, and David Seeger.

MEMBERS ABSENT: Supervisor Rick Galardi

Also Present: Manager Rodney Taylor, Fire Chief Fred Koos, Planning Director Jeffrey Gray, County Commissioners Robert Showers and Eileen Heideman, and several citizens.

Mosier moved, Calder seconded, that, in the absence of the Supervisor, Trustee Musselman chair the meeting. Motion voted and carried.

AGENDA **Mosier moved, Daggy seconded, to approve the Agenda, as presented. Motion voted and carried.**

MINUTES **Seeger moved, Daggy seconded, to approve the minutes of the October 22, 2007 meeting and the November 13, 2007 meeting, as presented. Motion voted and carried.**

PUBLIC COMMENT None.

COUNTY COMMISSIONER REPORT Commissioner Showers provided an update on Clinton County issues.

CORRESPONDENCE Correspondence included the following: payroll deduction information from Clerk Mosier and Treasurer Daggy; programming update from Comcast; membership renewal information from the Lansing Regional Chamber of Commerce; information from Atlantis Development Group regarding Heritage Glen sidewalks; October statistics from the Clinton County Sheriff; and notice from the POLC regarding grievance arbitration.

COMMITTEES & COMMISSIONS Planning Commission Trustee Ross reviewed the Planning Commission minutes of November 5, 2007.

Ross moved, Calder seconded, to receive the place on file the minutes of the Planning Commission meeting of November 5, 2007. Motion voted and carried.

UNFINISHED BUSINESS None.

NEW BUSINESS RO07-880001 Planning Director Gray reviewed his staff report and Planning Commission action for RO 07-880001 from Michael Parsley.

Parsley The applicant was not present.

Seeger moved, Daggy seconded, to deny Rezoning Request 07-880001, from Michael Parsley (WMBK Holdings, LLC), to rezone the approximately 8,085 square foot property located at 1050 W. Wieland Road from BC (Business, Community) to R6 (Residential Single Family), on the following basis: 1)the requested rezoning is inconsistent with the Future Land Use designation for the property, as shown in the Comprehensive Development Plan 2)the requested rezoning is not consistent with the planned and existing commercial character of other properties in the vicinity of the site 3)the property can be reasonably used for the existing residential use as a legal nonconforming use under the existing BC (Business, Community) zoning district 4)the property can be reasonably used for commercial uses under the existing BC (Business, Community) zoning district 5)the property does not comply with the minimum width and building setback requirements for the proposed R6 (Residential Single Family) zoning district, as listed in Section 5.18 of the Zoning Ordinance.

AYES: Musselman, Seeger, Mosier, Daggy, Calder, Ross

NAYS: None Motion carried.

SUP 07-990007

Planning Director Gray reviewed his staff report and the Planning Commission action relative to the SUP 07-990007 request from MacKenzie Recycling Corporation. He also briefly reviewed the conditions of the SUP.

Mosier moved, Ross seconded, to approve Special Use Permit 07-990007 from MacKenzie Recycling Corporation based on the plans dated September 21, 2007, on the following basis: 1)the use has been designed and operated in accordance with the requirements of Section 7.13.7 of the Zoning Ordinance 2)upon completion with the conditions listed in the SUP, the use is designed and operates so that it does not change the essential character of the area 3)the conditions included in the permit assure that the use will not be hazardous to existing or future uses in the general vicinity 4)the permit includes reasonable conditions to assure that the potential impacts of the use are addressed, including a well protection agreement, dust, mud, noise and traffic mitigation measures.

Ron Clark spoke representing the MacKenzie Recycling Company. Explained the plan for the expanded operation and answered questions from the Board.

Vote on motion: Motion voted and carried.

Resolution 071155
2008 Meeting Dates

Clerk Mosier noted that the Holiday Schedule and Committee and Commission Meeting Schedule provide information and require no action from the Board.

Calder moved, Daggy seconded, to adopt Resolution 071155 establishing the Board's 2008 meeting dates.

AYES: Calder, Daggy, Mosier, Seeger, Musselman, Ross

NAYS: None Motion carried.

Renewal of Fire Chief
Employment Agmt

Manager Taylor provided the proposed three year employment agreement with Fire Chief Koos. Chief Koos noted that since his anniversary date is in February, he will have to wait an additional year to receive his one additional vacation day in 2009. He requested consideration in this matter.

Manager Taylor stated that he does not object to this consideration.

Seeger moved, Calder seconded, to approve the employment agreement between the Township and Frederick H. Koos, Fire Chief, to authorize the Supervisor and Clerk to execute the contract, and to change Section 5.2B to 168 hours. Motion voted and carried.

Resolutions 071156 & 57
MERS Benefit E

Mosier moved, Calder seconded, to adopt Resolution 071156 to change the employee contribution to the MERS benefit for the Supervisory Unit of the POLC Union, and Resolution 071157 to change the employee contribution to the MERS benefit for the Non-Supervisory Unit of the POLC Union.

AYES: Ross, Calder, Daggy, Mosier, Seeger, Musselman

NAYS: None Motion voted and carried.

Credit Card Limit

Manager Taylor reported that he is requesting a temporary change to improve his credit card limit to allow him to cover an expense for the new email system which is \$1,750.

Discussion questioned whether the policy should be amended, how long a temporary change would be effective, and whether the limit should just be increased.

Mosier moved, Seeger seconded, to approve a temporary raise to the Manager's procurement card limit to \$1,800, effective until December 10, 2007, at which time the Manager will return with an amended policy for consideration by the Board. Motion voted and carried.

Technology Allowance

Manager Taylor reviewed his memo, dated November 21, 2007, explaining the proposed technology allowance increase for the Township Supervisor.

Ross moved, Daggy seconded, to increase, beginning January 2008, Supervisor Galardi's technology reimbursement to \$150 per month for his use of his cell phone, home phone, computer, printer, and internet/e-mail for Township related business, and to approve the 2008 budget adjustment of \$600 to 101-171-860-000 (Supervisor Mileage/Expenses) from 101-000-390-000 (General Fund Balance). Motion voted and carried.

Budgets for Reserve
Funds

Calder moved, Mosier seconded, to adopt the 2007 budget for the Transportation System Reserve Fund, Equipment Reserve Fund, Parks and Facilities Reserve Fund and the Budget Stabilization Reserve Fund, and to adopt the 2008 budget for the Transportation System Reserve Fund, Equipment Reserve Fund, Parks and Facilities Reserve Fund and the Budget Stabilization Reserve Fund. Motion voted and carried.

VOUCHERS

Seeger moved, Daggy seconded, to approve General Operating Fund Vouchers 52901 – 52972, and Tax Fund Vouchers 6780 –

6785. Motion voted and carried.

COMMENTS

Clerk Mosier provided an overview on the progress for a January Presidential Primary.

Planning Director Gray provided an update on planning matters.

Fire Chief Koos reported that his department received an honorable mention safe driving award from the International Fire Chief's Association.

Manager Taylor reported the following: we have received acceptance of the County Walk sanitary sewer; the DACA light tour will be held in December and he has donated a park rental for their prize packages; he is working with the Airport to finalize details on a sanitary sewer abandonment near Jerry and Sweet Roads; his house is sold and he has officially moved into the Township during the Thanksgiving weekend; Community Center construction is underway and on schedule; the insurance company will be covering the cost for replacement of the Township Hall and Fire Station 2 roofs, with the Township paying only the deductibles; the Road Commission will be doing work on State Road in 2008, and discussions are underway to investigate widening the road for a bike/pedestrian shoulder.

ADJOURNMENT

Seeger moved, Daggy seconded, to adjourn at 8:15 p.m. Motion voted and carried.

Respectfully submitted,

Diane K. Mosier, Clerk

Rick Galardi, Supervisor