

DeWITT CHARTER TOWNSHIP

1401 W. Herbison Road

DeWitt, MI 48820

May 29, 2012 Minutes

Supervisor Galardi called the Regular Meeting of the DeWitt Charter Township Board to order at 7:00 p.m.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees Max Calder, Brian Ross, Steve Musselman, and David Seeger.

MEMBERS ABSENT: None

Also Present: Manager Rodney Taylor, Police Chief Brian Russell, DeWitt District Library Vice President Wayne Summers and Director Jennifer Balcom and several citizens.

CONSENT AGENDA **Musselman moved, Daggy seconded, to approve the Consent Agenda, as follows: Board Minutes of 5-14-12 approved; General Fund Vouchers 59993 – 60054 approved; Planning Commission Draft Minutes from 5-7-12, received and placed on file. Motion voted and carried.**

AGENDA **Ross moved, Seeger seconded, to approve the Agenda, as presented. Motion voted and carried.**

BRIEF PUBLIC COMMENT None.

PRESENTATION Director Balcom provided a report of the “state of the library.” She reviewed the situations with DeWitt District Library declining revenues, reduced hours, and the struggle to provide valuable library services from the current site. Also discussed were the services being provided by modern libraries, far reaching the typical book being checked out. A lengthy question and answer session determined that the Library Board has begun discussions about when to go to the voters for another attempt to get a millage passed for a new library facility and the operation of the same.

Supervisor Galardi encouraged the Library Board to consider the following: 1)asking the voters to approve millage for a new library, including the previously discussed performing arts center 2)to consider keeping the existing building for future use 3)to present the millage question/questions at a general election, rather than a special election 4)to make every attempt to partner with the school district, specifically for use of their facilities.

Clerk Mosier stated that in the Library Board’s investigation into these issues, the Board will be made aware of tonight’s discussion.

COUNTY COMM REPORT None present.

CORRESPONDENCE Correspondence included the following: Letter from Comcast regarding Digital Adaptors; Michigan Township Association Update of Resources information; Activity Report, 2011 Fire Department Annual Report.

UNFINISHED None.  
BUSINESS

NEW BUSINESS Manager Taylor reviewed the memorandum from Planning Consultant James Foulds, regarding SUP 48-0056 Transfer Samarkand Kennels the Special Use Permit from Rita Biddle to Dawn and Donald Hubbard, effective on the date of the property transfer.

Clerk Mosier stated that she is a neighbor, across the street from the kennel, and that currently there is much less noise from the kennel than in past years. She thanked the Biddle's for providing a community service business within the Township, since many local's leave their canine friends at the kennel when they travel.

**Ross moved, Calder seconded, to receive and transfer Special Use Permit 48-0056 from Rita J. Biddle to Dawn and Donald Hubbard, effective on the date of property transfer, for the operation of a maximum 60 adult dog commercial kennel, subject to the conditions stipulated within the permit, with the transfer approval recognizing that all standards and conditions of the original permit and final site plan documents are still in force. Motion voted and carried.**

SUP 06-990003 Manager Taylor reviewed the memorandum from Planning Consultant James Foulds, regarding SUP 06-990003, for the Howe Road mining operation. He pointed out that there have been no complaints about the operation, and that this request is for the third of four renewals allowed.

**Ross moved, Musselman seconded, to approve a one-year renewal of Special Use Permit 06-990003, which is an existing extraction operation located on the north side of Howe Road east of US-127. Motion voted and carried.**

SUP 80-005-94/ Manager Taylor reviewed the memorandum from Planning Consultant James Foulds, regarding Transfer from Fairway Special Use Permit 80-005-94 from Fairway Investments Corporation (John Kazenko) to Wood Street Park Development (Daryl Kesler) which regulates a golf course, clubhouse, accessory structures, and parking areas.

**Seeger moved, Mosier seconded, to receive and approve a transfer of Special Use Permit 80-005-94 from Fairway Investments Corporation (John Kazenko) to Wood Street Park Development (Daryl Kesler) which regulates a golf course, clubhouse, accessory structures, and parking areas through an approved site plan for this use, with the transfer approval recognizing that all standards and conditions of the original permit, including amendments and final site plan documents, are still in force. Motion voted and carried.**

Grant/Feasibility Study For Joint Building/Code Operations Manager Taylor explained his memorandum, dated May 25, 2012, explaining the proposed grant application to partner with DeWitt City and Bath Township to perform a feasibility study relating to how our communities can partner to accomplish Building and Code Enforcement services. He pointed out that the Township's share of the cost, if the grant is approved, will be less than \$2,000.

**Musselman moved, Seeger seconded, to authorize the manager to apply for the grant and authorize the Township Clerk to sign any necessary documents related to the Economic Vitality Incentive Program Grant for a feasibility study on multi-jurisdictional Building/Code operations with a not-to-exceed amount of \$2,000. Motion voted and carried.**

**Musselman moved, Calder seconded, to approve the following budget adjustment to the 2012 General Fund: \$2,000 to 101-805-802-000 (Building-Consultant) from 101-000-390-000 (General Fund Balance). Motion voted and carried.**

Budget Adj/Sewer & Amd C2AE Contr Manager Taylor explained that this issue relates to what year the Lift Station 504 Project was budgeted (2011), and in what year the money will actually be expended (2012). The Board reviewed Manager Taylor's memo, dated May 25, 2012, relating to the 504 Lift Station Project, its challenges, and the need for additional monies to cover services provided by C2AE.

**Calder moved, Ross seconded, to approve the following budget adjustments to the 2012 Sewer Fund: \$609,594 to 590-537-977-000 (Sewer Capital Exp) from 590-000-390-000 (Sewer Fund Balance, and \$340,000 to 590-000-687-000 (Sewer Rev-Reimbursements). Motion voted and carried.**

**Calder moved, Mosier seconded, to approve Amendment No. 2 in the amount of \$21,200, for Construction Engineering Services – Lift Station 504 Replacement with C2AE and authorize the township Clerk to execute the same. Motion voted and carried.**

Employee Apprec Mosier moved, Daggy seconded, to schedule the Employee Appreciation Event for August 28<sup>th</sup>, to be held at Valley Farms Park with an alternate rain location to be the Community Center, and to approve a budget adjustment for the Employee Appreciation Event for \$800 to 101-100-956-000 (Twp Board Misc) from 101-000-390-000 (General Fund Balance). Motion voted and carried.

REPORTS Chief Russell reported: his secretary, Marlene Sargeant is retiring; fireworks laws are changing and he is working with Fire Chief Koos to get our regulations up to date; no major incidents were reported over the holiday weekend.

Trustee Musselman reported: he attended the Gunnisonville Heritage meeting; the US 27 Tour (No. 6) and Classic Car event will take place on August 22<sup>nd</sup>; he had the Better Buildings Energy Assessment done on his home and is very pleased with the program.

Manager Taylor reported: he is working with various departments to review and implement the Hotel/Motel Ordinance; meetings are being held to clarify how emergency services will be handled with the Lansing/DeWitt (Airport) 425 Agreement.

Supervisor Galardi initiated discussion regarding the Tin Can Liquor License application; the BetterBuildings Program; and the proposed Coleman Road project.

EXTENDED  
COMMENTS           None.

ADJOURNMENT       **Seeger moved, Musselman seconded, to adjourn at 8:34 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor