

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
May 12, 2014 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, Trustees Johanna Balzer, Steve Musselman, and David Seeger

MEMBERS ABSENT: Trustee Brian Ross

Also Present: Manager Rodney Taylor, Planners Tory Niewiadomski and Brett Wittenberg, Aaron Stevens with Abraham & Gaffney, and several citizens.

AGENDA **Musselman moved, Daggy seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Mosier moved, Seeger seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 62941- 63002, and approval of Township Board Minutes of 04/28/14, with one correction. Motion voted and carried.**

BRIEF PUBLIC COMMENT None.

PRESENTATION Aaron Stevens, with Abraham & Gaffney, reviewed the 2013 Audit and financial statements. He also answered questions from the Board relative to the Township's favorable financial status.

Seeger moved, Musselman seconded, to receive and place on file the Township's Audit and Financial Statements as presented by Abraham & Gaffney, P.C., and authorize the filing of the documents with the State of Michigan. Motion voted and carried.

COUNTY COMM. REPORT None present.

CORRESPONDENCE Correspondence included the following: Unofficial May 5, 2014 Election Results; Fire Department Burning Issues Newsletter; Activity Report; Consumers 5/13/14 meeting notice; Sons of the American Revolution 4/21/14 Press Release.

UNFINISHED BUSINESS None.

NEW BUSINESS Manager Taylor reviewed his memo, dated May 9, 2014, which outlined the recommended 2014 Sewer Projects sewer projects for 2014 taken from the 10 Year Capital Improvement Plan for Sanitary Sewer Engineering Services Systems (2012 – 2021). He noted that in addition to updating the plan with past repairs, the 2014 recommended repairs will be to finish the remaining 64 "cured-in-place lining," repairs at an estimated cost of \$256,000.

Mosier moved, Daggy seconded, to update the 10 Year Capital Improvement Plan for Sanitary Sewer Systems (2012-2021) with the document Updated Table 1 (revised 3/21/14), which identifies the recommended repairs in the sanitary sewer system from 2012 to 2021 and place on file. Motion voted and carried.

Balzer moved, Daggy seconded, to authorize the Township Clerk and Township Manager to execute the Scope of Services Agreement between C2AE and DeWitt Township for design, bidding, and construction services for 2014 sanitary sewer repairs in an amount not to exceed \$20,000 and for the expenditure to come from 590-537-802-000 (Sewer-Engineering). Motion voted and carried.

Outstanding Citizen Nomination **Mosier moved, Daggy seconded, to approve the nomination of Al & Billie Gladstone to be recognized with an Outstanding Citizen Award. Motion voted and carried.**

Sidewalk/Complete the Streets Ordinance Process for Amd Planners Niewiadomski and Wittenberg lead the discussion by reviewing their May 7, 2014 memo with suggestions and discussion points regarding updating the Township ordinances to a Complete the Streets Ordinance. Manager Taylor pointed out that this process needs to move forward, especially considering the southern tier sidewalk/pathway project planned to be completed yet this year.

Lengthy discussion, which also took place at the most recent Planning Commission Meeting, gave direction so that staff can proceed with the recommended process for updating the ordinance. Planner Niewiadomski pointed out that although the first update may not address all the issues, it is likely that an initial update to the ordinance can be presented in 6 to 9 months. He also noted that staff will communicate with the Board as the process moves forward.

Mosier moved, Daggy seconded, to approve, based on a recommendation from the Planning Commission, the process for amending the ordinance with the following provisions: that staff begin drafting ordinance language for input and consideration for the Planning Commission with an option of possible assistance from an Ordinance Committee that may include members from the Non-motorized Transportation Committee, and this recommendation may include the consideration of hiring a consultant if deemed necessary. Motion voted and carried.

Fire & Police Millage Fact Sheet The Board reviewed the Police and Fire Millage Fact Sheet, which will be used to help inform residents on the ballot proposition to be before the voters on August 5th.

Supervisor Galardi suggested an abbreviated format, which could also be used for information.

Seeger moved, Musselman seconded, to approve the 2014 Police and Fire Millage Renewal Fact Sheet content. Motion voted and carried.

REPORTS & COMMENTS Manager Taylor reported the following: this year's Rebuilding Together project was a success; Clean Sweep was also successful, with 178 appointments made; he will be out part of June on vacation, and he will not be in attendance at the second Board meeting in June.

Trustee Musselman initiated discussion about the Library's plight and a discussion held at the Planning Commission. He suggested that the Library could make a presentation to the Planning Commission.

Supervisor Galardi clarified who will be attending the Sons of the American Revolution Presentation in the DeWitt City Cemetery. Trustee Balzer will represent the Township.

Supervisor Galardi initiated discussion on the 425 monies, and the Township's philosophy on use of those monies.

Supervisor Galardi suggested that Manager Taylor arrange for the Board to receive information regarding the bonding process.

Clerk Mosier reviewed some of the plans for getting information to the public about the upcoming millage renewal.

ADJOURNMENT **Seeger moved, Mosier seconded, to adjourn the meeting at 9:25 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor