

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
May 22, 2017 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 pm with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees: Dave Fedewa, Steve Musselman, Brian Ross, and David Seeger

MEMBERS ABSENT: None

ALSO PRESENT Manager Rodney Taylor; Police Chief Brian Russell; Interim Fire Chief Dave DeKorte; Assessor Laura Tafelsky; Aaron Stevens with Abraham & Gaffney; Tonia Olson with Granger; and several citizens.

AGENDA **Seeger moved, Musselman seconded, to approve the Agenda, as presented.**

CONSENT AGENDA **Musselman moved, Seeger seconded, to approve the Consent Agenda, which included the following: approval of the Township Board Minutes of May 8, 2017; approval of General Fund Vouchers 67440 – 67488; and receive and file Planning Commission Draft Minutes of May 1, 2017. Motion voted and carried.**

PUBLIC COMMENT None.

PRESENTATIONS Aaron Stevens with Abraham & Gaffney, provided a written and verbal 2016 Audit presentation of the 2016 Audit. There was considerable discussion about the MERS Pension debt and the need to fund the same.

Musselman moved, Seeger seconded, to receive and file the 2016 Audited Financial Statement for DeWitt Charter Township and to authorize their filing with the State of Michigan, including the F-65 Report. Motion voted and carried.

Granger-Curbside Tonya Olson with Granger explained their curbside recycling program, noting Recycling Program that Granger can add this service to Township existing Granger customers for free. She pointed out that although Granger provides services to a vast majority of the Township residents, not all have curbside recycling and if it is offered to existing customers for free, the number of households participating in recycling will increase drastically, which most believe to be a good thing. This program is a contract offering, for a term of fifteen years, with two five year extensions possible, and a thirty day breach clause.

Ms. Olson answered questions from the Board about varying services and costs in surrounding municipalities.

Manager Taylor will return this issue to the Board for consideration at a later date.

COUNTY
COMMISSIONERS' None present
REPORT

CORRESPONDENCE Correspondence included: SCCMUA Director's Report dated 5/16/17; Clinton County Sheriff July Statistics; Clinton County Drain Commissioner regarding Remy Chandler, Cushman & Zeeb Drain Maintenance; Public Service Commission 5/23, 5/25, and 5/31 meeting notices; Legislative Update from State Representative Tom Leonard.

UNFINISHED
BUSINESS None.

NEW BUSINESS **Mosier moved, Seeger seconded, to concur with the Supervisor's appointment of Ronald Beaton to the Salary Compensation Commission to fill the balance of a term expiring on December 31, 2018. Motion voted and carried.**

Appointment to **Motion by Musselman, second by Daggy, to concur with the Supervisor's Capital Improvement appointment of Trustees Seeger & Fedewa, Planning Chair Bruce Keilen, Plan Committee and Manager Rodney Taylor to the Capital Improvement Plan Committee. Motion voted and carried**

SCCMUA Fund **Seeger moved, Daggy seconded, to 1)authorize the Township Manager to Balance advise SCCMUA that the Township's 2016 fund balance of \$60,000 be applied to the SCCMUA DeWitt Township Collection Sewer Fund Balance 2)to authorize the Township Manager to advise SCCMUA that the Township's 2016 fund balance of \$219,501 be returned to the Township and be deposited into the Sewer Enterprise Fund 3)to authorize the Township Manager to advise SCCMUA that the 2016 IPP fund balance of \$6,060 be returned to the Township and deposited into the Sewer Enterprise Fund. Motion voted and carried.**

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R2017-05-10
Valley Farms
Accessible
Playground

Manager Taylor reviewed his memo, dated May 19, 2017, which explained an issue with our grant application for the Valley Farms Accessible Playground. He explained that this is a technicality, with an easy fix by altering the grant applications.

Mosier moved, Daggy seconded, to adopt Resolution R2017-05-10 authorizing the resubmission of a Recreation Passport Grant and make available its financial obligation of \$284,600 with CASE Cares funding \$94,654 of this amount.

**AYES: Fedewa, Ross, Daggy, Mosier, Galardi, Seeger, Musselman
NAYS: None Motion carried.**

Northway Hills Condo
Streetlight District

Assessor Tafelsky's memo, dated May 18, 2017, explained the recommended changes to the streetlighting contract with Consumers Energy for the Northway Hills Condominium District, relative to an issue that was raised by residents of the district during the annual streetlighting public hearing held last year.

Assessor Tafelsky explained that the Board of Water & Light has suggested that three additional lights be installed on the north side of Northway Drive between Escanaba and Isle Royal Drive to correct an oversight by the developer. She also outlined the costs associated with the project.

Mosier moved, Seeger seconded, to approve installation of three 70 watt High Pressure Sodium lights with Post Tops to be installed on the north side of Northway Drive between Escanaba and Isle Royal Drive. The Township will pay for the cost of installation from the streetlight fund account. Motion voted and carried.

Planning Consultant
Contract/Giffels
Webster

Manager Taylor's memo, dated May 19, 2017, explained that with our Planning Director leaving, it impacts the Township's ability to complete some of the very important initiatives that we have started. He explained that in March, an RFP was sent out to six companies requesting assistance with the following: 1) Five year review and update of the Comprehensive Development Plan. 2) Assistance with implementation of the Redevelopment Ready Community program. 3) Working with the Township to attract and accommodate seniors in our community. 4) Review and update Township Ordinances (Planned Unit Development and Signs).

He noted that a small ad-hoc committee reviewed the vendors and bids submitted and is recommending Giffels Webster. He also explained that a kick off meeting is scheduled for June 26th with the Planning Commission and Township Board, which will be held in place of the normally scheduled Board meeting. Business to solidify that plan will be done at the next Board meeting.

Ross moved, Daggy seconded, to authorize the Township Clerk to execute the agreement for consultant services with Giffelos Webster for planning services related to the Comprehensive Development Plan update, assistance with the Redevelopment Ready Community Implementation, developing an action plan for the Senior Committee, and assistance with reviewing and updating Township Ordinances in an amount not to exceed \$54,000. Motion voted and carried.

PUBLIC/STAFF
COMMENTS

Police Chief Russell reported that he is working with the owner of the Mega Mall to improve their parking situation at their Sunday Flea Markets, since neighbors have complained this past year.

He also reported that Lt. Nelson has informed him of his plans to retire in the near future.

Interim Fire Chief DeKorte reported the following: 1)the Fire Department recently assisted DeWitt Area on a structure Fire and Delta Township on an apartment fire 2)the Fire Department recently provided First Aid services and assistance at the local MSU MS race 3)he is preparing to interview and fill the part-time vacancy and the Inspector's position.

Manager Taylor reported the following: 1)DPS are moving forward with a program to address diversity within their district 2)the start of the Herbison Road project has been delayed until late July due to grant/financial issues 3)Walgreens and the new Looking Glass Child Development Center are planning to open in August 4)the kayak docs on the Looking Glass River have been installed 5)the Sewer 501/102 Project has begun 6)the Clean Community Event was a success, with Dog Park rule signs installed, tree identifier signs installed in Padgett Park, and the clean-up of the pathway between Schavey and Clark Roads.

Manager Taylor thanked Granger for their donation of the dumpster and disposal of the cleaned up debris.

BOARD COMMENTS None.

ADJOURNMENT **Musselman moved, Seeger seconded, to adjourn at 8:10 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor